

**Minutes
January 9, 2014
Knoxville Tree Board**

The City Tree Board conducted a Planning Session, facilitated by Mary Thom Adams of Ijams Nature Center, before holding the regular meeting. The following is what came from the strategic planning session:

Action Items	Responsibility	Target Date
Review the Street Tree Master Plan.	All Board members	2/6/14
Review the Street Tree Master Plan with consideration of the Davey report and current status of the City tree inventory and determine a plan for revision of the document.	Planning & Policy Committee/ L. Albertson to initiate	TBD
Determine what is to be done with Street Tree Master Plan, after revision is complete.	TBD	TBD
Develop goals for the education program and a system for determining which activities meet goals.	Education Committee / R.J. Montgomery to initiate	Checklist to be drafted by 2/6/14
Evaluate prior Tree Board activities (listed below) in light of goals established for education program.	All Board members	2/6/14
Determine revision of Tree Board duties.	Kasey Krouse/ David Vandergriff	2/6/14

2013 Tree Board Activities:

- Reception for Urban Forester
- City/State Arbor Day Celebration
- Notable Trees Exhibit
- Tree Tours (2)
- Dogwood Arts Home & Garden Show
- UT Gardens Blooms Days
- Earthfest (tree seedling give-a-way)
- Farmer's market booths
- Centennial Celebration / Conservation Expo
- AWRA Water Love Fest
- Monthly meetings
- Created educational display

Accomplishments since City's hiring of Urban Forester (December 2012):

- Established a direct voice for Tree Board to City
- Enhanced ability to make educated recommendations to City (based on inventory & management plan)
- City's commitment is more greatly recognized through establishment of Urban Forestry division
- Improved & systematic management of trees (planting & maintenance). Moving from reactive to proactive
- Increased educational efforts and community awareness

The regular meeting of the Tree Board was called to order by Tree Board Chair David Vandergriff at 10:52 a.m. Members present were Liz Hannah, Sam Adams, Dale Madden, Kim Davis, Patrick Beasley, Brian Campbell, Rebekah Jane Montgomery, and Craig Walker.

Ex-Officios present were Anne Wallace, Redevelopment, City of Knoxville, Kasey Krouse, City Urban Forester, Tom Simpson, Liz Albertson, MPC, and Gavin Lowe, City Engineering,

Motion was made by Sam Adams to approve the December minutes, and Liz Hannah seconded.

It was decided to table the Tree Ordinance until February and encourage the board to review and remark on Duties of the Tree Board.

David Vandergriff received a workshop offered by the State Tree Board. Brian Campbell and Dale Madden will be attending.

Kasey Krouse updated the board on the tree planting contract:

- David Vandergriff spoke with the contractor and reaffirmed the terminology used in the specifications.
- The board discussed the improvement on the separation of purchase and installation of trees.

Sam Adams mentioned vacancies on the board and asked the committee list be e-mailed to new members.

Sam Adams also discussed a University of Tennessee student, as an ex-officio, placed on the February agenda for board discussion and a vote.

Meeting Adjourned.