

CIVIL SERVICE MERIT BOARD RULES – CITY OF KNOXVILLE

Article 14 – Rejection of Applicants

SECTION 1401.

Applicants may be rejected as follows:

- Section 1401.1.** The applicant fails to meet the minimum qualifications of the position or classification as provided by general law, ordinances, the City Charter, these rules, or established in the job analysis;
 - Section 1401.2.** The applicant fails to appear for or pass any part of the selection procedure after applying or re-applying for a position;
 - Section 1401.3.** The applicant fails to submit to or does not successfully complete a post-selection requirement, including, but not limited to, a drug and alcohol test, medical examination, polygraph examination, psychological evaluation, or background evaluation;
 - Section 1401.4.** The applicant has been convicted of a violation of a law involving a matter which may be related to the job for which he/she is applying;
 - Section 1401.5.** The applicant has made a false statement in his/her application with regard to any material fact or has knowingly failed to disclose information called for in his/her application;
 - Section 1401.6.** The applicant was previously removed for justifiable cause from other employment or did not resign in good standing from other employment;
 - Section 1401.7.** The applicant did not respond to communications or notice from the City regarding his/her application for employment, or has relocated and failed to advise the City of a new address and therefore cannot be contacted;
 - Section 1401.8.** The applicant used or attempted to use political pressure or bribery to secure an advantage in his/her examination or appointment;
 - Section 1401.9.** The applicant directly or indirectly obtained, attempted to obtain, or received information regarding examinations to which, as an applicant, he/she would not be entitled;
 - Section 1401.10.** The applicant failed to submit the application correctly or within the prescribed time limit;
 - Section 1401.11.** Subsequent to an applicant's being placed on an eligibility register, a reason developed or was discovered by the Board including, but not limited to, errors disclosed in computing the score, personal activity in violation of these Rules, or any other similar reason. Such person shall be notified and given an opportunity to be heard. If such person fails to appear before the Board, or upon being heard, fails to satisfy the Board, his name shall be removed from the applicable eligibility register.
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