



City of Knoxville Application Packet for Permit to Operate Rental Horse Business

Included:

- (1) General Application for Permit to operate business
- (2) Petition for Approval from Chief of Police
- (3) Application for Licensing of each horse
 - Including a Health Certificate form

All materials including requesting attachments MUST be remitted to this office NO LATER THAN twenty-eight (28) days prior to the next meeting of the board in order for the board to consider approval at that meeting. Please read all relevant provisions of the City of Knoxville Code, paying particular attention to Chapter 5, Article IV, Sections 5-104, 5-105, and 5-106. Compliance with these sections is mandatory for the board to consider approval of a permit. Prospective operators must also comply with other laws of this city not specifically referenced here including, but not limited to, acquiring a business license from the City of Knoxville, complying with local zoning and building regulations, and assenting to any requests by local health or law enforcement officials to inspect horses and any other equipment to ensure safety of operation.

The period for each of the above permits is one (1) year and any changes of information should be reported to the City of Knoxville Animal Control and any route changes to the Knoxville Police Department.

The petition for approval will be submitted to the Chief of Police immediately upon receipt and a decision will be made within fourteen (14) days of the submission of the application. If approved, the entire application package will be submitted to the board at least fourteen

(14) days prior to their next meeting for review. The applicant should be available by telephone to answer questions or to provide supplementary information during either leg of the approval process. The applicant should also be available to speak at the meeting and answer specific questions from the board.

Checklist of a Complete Application Package:

(1) General Application for Permit to Operate Business

Including:

- Proof of business liability insurance.
- Description of equipment to be used.
- Proof of compliance with city business license procedures.

(2) Petition for Approval from the Chief of Police

Including:

- A map documenting location of stables and the route to be used.

(3) Application of Licensing for each prospective carriage horse

Including:

- Health Certificate signed by a veterinarian.

Please remit these forms along with a \$25.00 general business application fee and a fee of \$25.00 for each filed horse application (make checks payable to City of Knoxville) to the following address:

City of Knoxville Police Department
Attn: Animal Control
800 Howard Baker Jr. Ave.
Knoxville, TN 37915

If you have questions relating to this application, please call the City of Knoxville Animal Control Department at 865-215-8640.



General Application for Permit to Operate A Rental Horse Business

State of Tennessee

County of Knox

Permit No. _____ Date Approved _____

I hereby make application for a permit to operate a rental horse business under the provisions of City Animals Ordinance Chapter 5, Article IV, Section 5-105 and base my application upon answers to the following questions:

Business Name _____

Business Address _____

Business Phone _____

Location of Stables _____

Manager's Name _____

Owner's Name _____

Owner's Telephone _____

If business operates as a partnership, list names and addresses for all partners. If business operates as a corporation, list names and addresses of all officers and state of incorporation. (use back of sheet or separate sheet)

Have you or any of the parties listed above ever operated a rental horse business? Yes _____ No _____

If yes, list below the place, date, and number of horses used:

Number of Horses	Date	Place of Operation
_____	_____	_____
_____	_____	_____
_____	_____	_____

Has any owner, partner, or corporate officer of this business ever:

Been denied any type of license by the City of Knoxville? Yes/No

Had any type of license revoked in the City of Knoxville? Yes/No

Been charged with a violation of any animal law or code? Yes/No

If the answer to any of the proceeding questions is Yes, please explain below using a separate sheet of paper if necessary.

How many horses will be used? _____

The maximum number of passengers per horse, per day? _____

List below the days and times of operation:

In order to permit the board to evaluate the stress to each animal, briefly describe the route and the terrain attaching a map if you deem it necessary to adequately explain the route:

Required Attachments:

(1) INSURANCE PROVISION

(to be set by risk management)

(2) An itemized description of all equipment to be used.

(3) Proof of compliance with City of Knoxville business license procedures.

Read the following terms of the application for a horse drawn carriage business permit and, after carefully reading, understanding, and considering the following, sign and date signifying your accord and agreement with those terms.

Pursuant to Knoxville City Code Ordinance 5-105:

- Any person desiring to operate a rental horse business shall meet all city business licensing requirements and be licensed by the board. Every horse used in the business must be licensed by the board as provided in section 5-106. All rental horses must be geldings or mares, with the exception of mares in foal, and must be a minimum of five (5) years of age and cannot exceed fifteen (15) years unless approved by a veterinarian.
- The owner of a rental horse business shall keep a consecutive daily record of the movement of each rental horse including rider's name, horse's identification number, time of leaving and time of return to stable, and rest periods provided. Such records shall be made available for inspection by the unit. Horses shall not be worked for more than eight (8) hours in any continuous twenty-four-hour period. There shall be a rest period for horses of fifteen (15) continuous minutes for every two (2) pulling hours.
- While at work, rental horses shall be allowed to drink water. However, a rental horse shall not be allowed to drink in large quantities unless it has first rested. Troughs and food shall be kept sanitary. The horses shall be fed at least twice daily with the larger feeding provided after the horse has completed work.
- No rental horse shall have any open sores or wounds, lameness or any other ailment. Any horse found to have an ailment will not be used without the written approval of a veterinarian. The horses shall be trimmed or shod at least every three (3) to six (6) weeks or sooner if necessary. Horses will be kept clean and in an ectoparasites control program.
- The stable in which horses used in a rental horse business are kept will be open for inspection by the administrator or any animal control or police officer.

Additionally, I affirm that:

I understand that, should my application be accepted, I am being granted a privilege, not a right. I acquire no vested interest in continuing to operate a rental horse business within the City of Knoxville beyond the stated terms of this permit. I understand that neither the City of Knoxville nor any of its instrumentalities, agents, or employees makes any representations as to continued rights to operate within the City of Knoxville or to extend the duration of the permit or grant additional operation permits in the future. I absolve the City of Knoxville of all liability flowing from any damage or harm that I or another granted authority under this permit might cause, by negligence or otherwise, in the enjoyment of the privileges granted therein. I assert that I have read and understand the relevant provisions of the City Animals Ordinances in Chapter 5 of the City of Knoxville Code and agree to comply with all relevant provisions of those ordinances governing the operation of the rental horse business in question and understand the criminal and civil consequences of violating those ordinances. I further understand that, in the event of a public health emergency, I agree to immediate compliance with directions of public health officials and agree to allow those officials to enter, seize control, and/or close my operations if a situation threatening the public health develops or is discovered.

Applicant's Signature _____

Date _____

Signature of Witnessing Officer _____

To Be Completed By City Animal Control

Inspection Performed? Yes _____ No _____

Date of Inspection _____

Permit Approved? Yes _____ No _____

Inspector Signature _____

Notes _____

To Be Completed By City Animal Control Board

Permit Approved? Yes _____ No _____ Date _____

Fee Remitted? Yes _____ No _____ Date _____ Amount _____

Chairperson Signature _____

Notes _____

Copies to be submitted to:

City Animal Control Board
City Animal Control
Knoxville Police Department
Applicant/Permitee



Petition for Approval From the Chief of Police

State of Tennessee

County of Knox

I hereby petition the Chief of Police for approval as required under the provisions of City Animals Ordinance Chapter 5, Article IV, Section 5-105(b) and base my petition upon answers to the following questions:

Business Name_____

Business Address_____

Business Phone_____

Location of Stables_____

Manager's Name_____

Owner's Name_____

Owner's Telephone_____

If business operates as a partnership, list names and addresses for all partners. If business operates as a corporation, list names and addresses of all officers and state of incorporation. (use back of sheet or separate sheet)

Have you or any of the parties listed above ever operated horse-drawn carriage business? Yes_____No_____

If yes, list below the place, date, and number of horses used:

Number of Horses	Date	Place of Operation
_____	_____	_____
_____	_____	_____
_____	_____	_____

Has any owner, partner, or corporate officer of this business ever:

- Been denied any type of license by the City of Knoxville? Yes/No
- Had any type of license revoked in the City of Knoxville? Yes/No
- Been charged with a violation of any animal law or code? Yes/No

If the answer to any of the proceeding questions is Yes, please explain below using a separate sheet of paper if necessary.

How many horses will be used? _____

The maximum number of passengers per horse, per day? _____

List below the days and times of operation:

Required Attachments Include:

- (1) A Map that clearly, plainly, and unambiguously indicates:
 - The staging area for rental horses.
 - Where passengers will load and unload from the horses.
 - The exact route or routes the horses will take along with a written description of that route.



Application for Licensing of Carriage or Rental Horse

State of Tennessee

County of Knox

Permit No. _____ Date Approved _____

I hereby make application for licensure of a carriage or rental horse under the provisions of City Animals Ordinance Chapter 5, Article IV, Section 5-106 and base my application upon answers to the following questions:

Name of the Owner of the Horse _____

Business for which the horse will work _____

Location of Stables _____

Telephone for owner or principle caretaker _____

Basic Information:

Age _____ Sex _____ Color _____

Breed _____

Height _____ Weight _____

Identifying Numbers/Marks/Characteristics _____

General Description _____

Required Attachments:

(1) Health Certificate Signed by a Veterinarian AT THE STABLES within one week of the submission of this application.

Read the following terms of the application for licensure of a carriage or rental horse and, after carefully reading, understanding, and considering the following, sign and date signifying your accord and agreement with those terms.

I understand that, should my application be accepted, I am being granted a privilege, not a right. I acquire no vested interest in continuing to use this horse as a carriage or rental horse within the City of Knoxville beyond the stated terms of this permit. I understand that neither the City of Knoxville nor any of its instrumentalities, agents, or employees makes any representations as to continued rights to operate within the City of Knoxville or to extend the duration of the permit or grant additional operation permits in the future. I absolve the City of Knoxville of all liability flowing from any damage or harm that I or another granted authority under this permit might cause, by negligence or otherwise, in the enjoyment of the privileges granted therein. I assert that I have read and understand the relevant provisions of the City Animals Ordinances in Chapter 5 of the City of Knoxville Code and agree to comply with all relevant provisions of those ordinances governing the treatment and use of the licensed horse in question and understand the criminal and civil consequences of violating those ordinances. I understand that, as the owner or primary caretaker, I have a duty of direct supervision over the animal and must be sure to comply with all standards of treatment set forth in Chapter 5, section 104 of the City of Knoxville Code. I further understand that, in the event of a public health emergency, I agree to immediate compliance with directions of public health officials and agree to allow those officials to enter, seize control, and/or close my operations if a situation threatening the public health develops or is discovered.

Applicant's Signature_____

Date_____

Signature of Witnessing Officer_____

To Be Completed By City Animal Control_____

Inspection Performed? Yes _____ No _____

Date of Inspection _____

Permit Approved? Yes _____ No _____

Inspector Signature _____

Notes _____

To Be Completed By City Animal Control Board

Permit Approved? Yes _____ No _____ Date _____

Fee Remitted? Yes _____ No _____ Date _____ Amount _____

Chairperson Signature _____

Notes _____

Copies to be submitted to:

- City Animal Control Board
- City Animal Control
- Knoxville Police Department
- Applicant/Permitee

Health Certificate for Carriage or Rental Horse

Basic Information:

Age _____ Sex _____ Color _____

Breed _____

Height _____ Weight _____

Identifying Numbers/Marks/Characteristics _____

Identification Number (omit if this inspection is for initial licensure):

Condition and Description of the Horse _____

Maximum hours per day horse is fit to work _____

Does the Veterinarian conclude that the horse is sufficiently healthy to work safely as a carriage or rental horse? Yes _____ No _____

Name of Inspecting Veterinarian _____

Contact Telephone Number _____

Signature _____ Date _____

The board may request the veterinarian appear at the licensing hearing to provide more detailed information or may request a copy of the veterinarian's license, degree, and other credentials.