

**POLICE ADVISORY AND REVIEW COMMITTEE  
EXECUTIVE DIRECTOR'S REPORT  
October 1, 2017 – December 31, 2017**

**AUDIT OF DISCIPLINE PROCESS**

The Committee audits all completed investigations from the Internal Affairs Unit of the Knoxville Police Department. The results of the second quarter audits were as follows:

**Total Cases was Audited Cases by Committee was five:**

<b>Officers Disciplined</b>	<b>1</b>
<b>Civilian Employees Disciplined</b>	<b>0</b>

<u><b>Disciplines Imposed</b></u>	<u><b>Number of Officers</b></u>	<u><b>Number of Civilian Employees</b></u>
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<u><b>Corrective Actions:</b></u> <i>Verbal Counseling</i>	1
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\*Additional Information on the Discipline: The officer involved was counseled on driving practices and the proper way to slow a speeding vehicle.

The Police Advisory and Review Committee and the Executive Director concurred with Internal Affairs' conclusions on each case reviewed. The Committee asked for additional information two of the remaining cases. After reviewing the additional information provided, the Committee concurred with the findings of the Internal Affairs Unit.

There was one case pending at the close of the 4<sup>th</sup> Quarter of 2017.

**AUDITS OF KPD POLICIES AND PROCEDURES**

Reviewed the following ordinances, policies, and procedures as result of the Executive Director's evaluation of the Internal Affairs Investigations and complaints brought to the Executive Director:

- General Order 1.22 (Use of Discretion)
- General Order 1.36 (Harassment)
- General Order 1.60 (Response to Resistance/Use of Force)
- General Order 1.41 (Bias Based Policing)
- General Order 3.11 (Traffic Crash Investigation)
- General Order 3.30 (Procedures for Impoundment and Towing of Motor Vehicles)
- Standard Operating Procedure 1.19 (Unbecoming Conduct)
- Standard Operating Procedure 1.37 (Operating Vehicles)
- Standard Operating Procedure 2.04 (Conduct – General)

## **ADVOCACY (STRENGTHENING THE RELATIONSHIP BETWEEN THE CITIZENS AND THE KPD)**

- The Executive Director continues to educate citizens about the Police Advisory and Review Committee by speaking as an invited guest to monthly meetings held by community groups.
- The Executive Director provided training to the Knoxville Police Department Citizens Police Academy, regarding PARC's history and its provided services to the City of Knoxville.
- The Executive Director shared the PARC 3<sup>rd</sup> Quarter Report during the Knoxville Police Department roll calls. Each roll call consisted of patrol officers and various departments within KPD. Officers were provided with case totals, findings, and a detailed review of the complaint types.
- The Executive Director and PARC Board Chair, attended the Knoxville Police Department's Annual Christmas Luncheon held at the Civic Coliseum. The luncheon provided an opportunity for PARC to fellowship with KPD Command Staff and patrol officers.

## **COMMUNITY OUTREACH**

- The Executive Director continues to meet with citizens outside of and in the PARC office to discuss concerns and complaints to develop plans for successful resolutions.
- The Executive Director takes part in attending several civic and social meetings hosted by community groups and organizations in the City of Knoxville on a monthly basis.
- The Executive Director has been invited to serve as a guest speaker during monthly meetings for non-profit and volunteer based organizations in the City of Knoxville.
- The Executive Director served as a vendor for the Austin-East High School and Vine Middle School career fair, which was hosted by the student body and staff. Several students showcased interest in law enforcement and ways to volunteer with PARC and the City of Knoxville.

## **NETWORKING**

- The Executive Director was selected to serve as a University of Tennessee Chancellor Associate, which has allotted opportunities to build relationships with business and community leaders in the City of Knoxville.
- The Executive Director served as a Principal for the Day at Karns Elementary School, and he was provided an opportunity to meet the Superintendent for Knox County Schools and the current principal for Karns Elementary.
- The Executive Director was selected as a 40 under 40 recipient for the City of Knoxville, which has opened channels of communication amongst Knoxville current and future leaders. PARC has received additional awareness and recognition for individuals that serve in various industries.