

**POLICE ADVISORY AND REVIEW COMMITTEE
EXECUTIVE DIRECTOR'S REPORT
July 1, 2018 – September 30, 2018**

AUDIT OF DISCIPLINE PROCESS

The Committee audits all completed investigations from the Internal Affairs Unit of the Knoxville Police Department. The results of the third quarter audits were as follows:

Total of Cases Audited by the Police Advisory and Review Committee were (3) IAU Cases and (1) Referral Action Form:

Officers Disciplined	3
Civilian Employees Disciplined	0

<u>Disciplines Imposed</u>	<u>Number of Officers</u>	<u>Number of Civilian Employees</u>
Termination	1	
Verbal Counseling	2	

The Police Advisory and Review Committee and the Executive Director concurred with Internal Affairs' conclusions on each case reviewed. The Executive Director asked for additional information on one of the four cases reviewed. After reviewing the additional information provided, the Committee concurred with the findings of the Internal Affairs Unit.

AUDITS OF KPD POLICIES AND PROCEDURES

Reviewed the following ordinances, policies, and procedures as result of the Executive Director's evaluation of the Internal Affairs Investigations and complaints brought to the Executive Director:

- General Order 1.32 (Conflict of Interest)
- General Order 1.36 (Harassment)
- General Order 1.60 (Response to Resistance)
- General Order 1.41 (Bias Based Policing)
- General Order 2.16 (Digital In-Car Recording Equipment)
- General Order 3.9 (Traffic Enforcement)
- Standard Operating Procedure 1.02 (Neglect of Duty)
- Standard Operating Procedure 1.19 (Unbecoming Conduct)
- Standard Operating Procedure 1.23 (Dissemination of Information)
- Standard Operating Procedure 1.24 (Use of Force)
- Standard Operating Procedure 2.04 (Conduct – General)
- Standard Operating Procedure 2.07 (Truthfulness)

ADVOCACY (STRENGTHENING THE RELATIONSHIP BETWEEN THE CITIZENS AND THE KPD)

- The Executive Director continues to meet with Knoxville Police Department's Command Staff and Internal Affairs Unit on a regular basis to discuss concerns and best practices that will result in effective ways to improve relationships with community members.
- The Executive Director lead a training discussion for the Knoxville Police Department Recruit Class on the history of Civilian Oversight and PARC's service to the City of Knoxville. In addition, information was shared in regards to ways in which KPD officers can aid PARC in our shared goals of promoting public safety and improved relationships between law enforcement officers and community members.
- The Executive Director schedules introductory meetings for PARC interns with the Knoxville Police Department, Tennessee Bureau of Investigation, Federal Bureau of Investigation, Knox County District Attorney's Office, and Knox County Public Defender's Office. Interns are afforded with an opportunity to learn more about their fields of interest and ask questions to leaders in the field of law enforcement.

COMMUNITY OUTREACH

- The Executive Director continues to meet with citizens and community groups to discuss concerns and complaints to develop plans for helpful resolutions.
- The Executive Director has served as a presenter during the "Mayor's Summer Internship", which affords high school and collegiate students with an opportunity to work alongside various departments within City government. The discussion topic is on personal development and ways in which students can better prepare themselves for unforeseen challenges.
- The Executive Director serves on several boards and community groups that are focused on ensuring that community members of Knoxville receive adequate health care, financial resources, and safety. In addition, the community groups direct attention to aiding community members whom were recently incarcerated and in need of services.

NETWORKING

- The Executive Director was contacted by the City of Nashville in reference to a previous incident that occurred. The Executive Director shared information about the formation of PARC and its service to the City of Knoxville. In addition, the Executive Director provided the Nashville representative with data and resources to aid in their efforts to learn more about Civilian Oversight.
- The Executive Director took part in a Community Building Workshop which was hosted by the Community Building Institute. The workshop comprised of community members from various backgrounds working together to identify ways to enhance relationships and improve their respective communities.
- The Executive Director attends community-lead events to share information about PARC and its service to the City of Knoxville. An event in which the Executive Director attended, was the Lonsdale Homecoming Celebration, where community members shared their concerns and interests of increasing public safety.