

POLICE ADVISORY AND REVIEW COMMITTEE MINUTES

Chairperson Fisher called the meeting to order at 6:00 p.m. on January 19, 2017 at Overcoming Believers Church, in Knoxville, Tennessee.

Attending Committee: Chairperson Steve Fisher, Jered Croom, Frank Shanklin, Jr., Rosa Mar, Ann Barker, LaKenya Middlebrook

Not Attending: Robbie Arrington

Attending PARC Staff: Clarence L. Vaughn, III, PARC Executive Director
Lisa Chambers, Executive Assistant

Attending KPD/City of Knoxville Staff: Chief David Rausch, Attorney Ron Mills & Avice Reid, Sr. Director of Community Relations

INTRODUCTION

Chairperson Fisher thanked Pastor Arnold and Overcoming Believers Church for hosting the fourth quarter meeting of the Police Advisory & Review Committee.

Chairperson Fisher also reminded everyone that if they wish to speak during open forum, to please sign up on the sheet at the front entry table. Speaking times will be limited to 3 minutes per person.

APPROVAL OF MINUTES

Chairperson Fisher asked if committee members had reviewed the October 28, 2016 minutes. There were no changes and the October 28, 2016 minutes were approved.

SPEAKING ENGAGEMENTS

Jered Croom reported the fourth quarter speaking engagements.

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| October 13, 2016 | The Executive Director served as a guest speaker for the Knoxville Police department, Citizens Police Academy. The information shared was based on the history of PARC and the process of filing a citizen's complaint |
| October 19, 2016 | The Executive Director was invited to appear on the Hubert Smith Show, via Community Television. The interview consisted of an introduction to the newly appointed PARC Director and the purpose of PARC. |
| October 20, 2016 | The Executive Director provided greetings and information about the Police Advisory and Review Board at the Mount Moriah FBH Annual Conference. |
| October 23, 2016 | The Executive Director served as a keynote speaker for the inaugural F.E.A.S.T. community outreach event. Information was shared about PARC's structure and history in the City of Knoxville. Citizens were provided with information related to filing a citizen complaint and the jurisdiction in which PARC operates. |
| November 9, 2016 | The Executive Director was asked to be a guest speaker at the Fountain City Business and Professional Association meeting. There was a discussion in reference to PARC's influence and history in the City of Knoxville, and the role that business professionals can take as advocates. |
| November 15, 2016 | The Executive Director participated as a guest speaker at the event entitled, "A Call to Action", which was hosted by EyeSheWe and World Ministries. The event comprised of round table discussions focused on providing information to participants about PARC's efforts to improve relationships and transparency between law enforcement and community members. |
| November 17, 2016 | The Executive Director hosted the Annual PARC Board Training at the Knoxville Police Department. Current and newly appoint board members were provided insight detailing the history, structure, and function of PARC. |

Mr. Croom reminded everyone that if anyone would like PARC to speak to his or her organization, please call Clarence Vaughn at the PARC office. The PARC office telephone number is 865-215-3869 and it can also be found in the Informational Brochure located at the entrance table.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Clarence Vaughn gave his third fourth quarter report for 2016.

AUDIT OF DISCIPLINE PROCESS

The Committee audits all completed investigations from the Internal Affairs Unit of the Knoxville Police Department. The results of the fourth quarter audits were as follows:

Total Cases Audited by the Committee was two:

Officers Disciplined	0
Officers Corrective Actions Taken	0

<u>Disciplines Imposed:</u>	<u>Number of Officers</u>	<u>Number of Civilian Employees</u>
	0	

<u>Corrective Actions:</u>	0
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The Police Advisory and Review Committee and the Executive Director concurred with Internal Affairs' conclusions on **one** of the **two** cases reviewed. The Committee requested additional information on **one** of the **two** cases. The information on that case was received and reviewed. That case has been closed.

There were no cases pending at the end of the third quarter of 2016.

AUDITS OF KPD POLICIES AND PROCEDURES

Reviewed the following ordinances, policies and procedures as result of the Executive Director's evaluation of the Internal Affairs Investigations and complaints brought to the Executive Director:

- General Order, 1.22 (Use of Discretion)
- General Order, 1.36 (Harassment)
- General Order 1.41 (Bias Based Policing)
- General Order, 1.6 (Response to Resistance)
- General Order, 3.9 (Traffic Enforcement)
- General Order, 4.6 (Criminal Investigations)
- Standard Operating Procedure, 1.19 (Unbecoming Conduct)
- Standard Operating Procedure, 2.04 (Conduct – General)
- Standard Operating Procedure, 3.11 (Traffic Investigation)

ADVOCACY (STRENGTHENING THE RELATIONSHIP BETWEEN THE CITIZENS AND THE KPD)

- The Executive Director continues to educate citizens about the Police Advisory and Review Committee by speaking as an invited guest to monthly meetings held by community groups.
- PARC conducted its annual board training to inform current and new board members about the terms, responsibilities, and jurisdictions of members assigned to serve on the PARC board.
- The Executive Director served as a guest speaker at a community event entitled, "A Call to Action", which was directed to providing dialogue surrounding areas that impact law enforcement, criminal justice, and politics.
- The Executive Director became a graduate of the 56th Citizens Police Academy Class, which provided interaction with citizens and law enforcement. The academy educated participants on the structure and function of the Knoxville Police Department

COMMUNITY OUTREACH

- The Executive Director continues to meet with citizens outside of and in the PARC office to discuss concerns, complaints, and to develop plans for successful resolutions.
- The Executive served as a keynote speaker at the F.E.A.S.T. community event hosted by Faith Charities. The purpose of the event was to highlight effective ways to improve public safety and citizen interactions with law enforcement
- The Executive Director continues to attend monthly meetings of community groups whom are concentrated on public safety, civil rights, and social justice.
- The Executive Director served as the “Principal for the Day” at Green Magnet School under the leadership of Principal Dexter Murphy

NETWORKING

- The Executive Director graduated from the Inaugural Knox County District Attorney’s Citizen’s Academy Class
- Attended the weekly Community Defense of East Tennessee participatory meeting held at Tabernacle Baptist church, which allows citizens an opportunity to review pending criminal and non-criminal cases set to appear before court.
- Conducted an interview with Director Mark Hall of the Tennessee Law Enforcement Academy and the Tennessee Bureau of Investigation to speak about best practices in strengthening relationships between law enforcement and community members.

Chairperson Fisher reminded everyone that if they wanted to speak at Open Forum to please sign up on the sheet located at the back table.

PARC SUBCOMMITTEE REPORTS

Audio/Video Subcommittee – Rosa Mar

Ms. Mar reported the findings of the Audio/Video Subcommittee for the two Internal Affairs cases reviewed for the fourth quarter of 2016.

Of the (2) IAU Cases Reviewed by the PARC Audio/Video Subcommittee:

- 1 Case The incident took place over the phone in KPD Teleserve. There was audio but no video.
- 1 Case There was no Audio/Video but the incident was internal regarding job duties and supervision of Family Justice Center Employees.

In summary there were no officers disciplined for Audio/Video use in the fourth quarter of 2016.

Racial Profiling Subcommittee – Frank Shanklin

Mr. Shanklin reported that there were no racial profiling cases reviewed by the Police Advisory and Review Committee during the fourth Quarter of 2016.

Operations Subcommittee – Jered Croom

Ms. Croom reported on the quarterly totals of the 2016 cases, received and reviewed by the Committee, covering the period October 1, 2016 through December 31, 2016.

1. Total Cases for the Quarter	30
2. Neighborhood Cases	0
3. Cases Closed in the Quarter	39
4. Resolution of Cases Closed For the Quarter	

Executive Director	24
Mediation: Executive Director & KPD	8
Referrals to Appropriate Agencies	3
KPD	4
5. Total Cases Pending for the Quarter	2
6. PARC <i>Initiated</i> Cases <u>Referred</u> to IAU for the Quarter	0
7. IAU Completed Cases <u>Reviewed</u> by PARC for the Quarter	
PARC <i>Initiated</i> Cases sent to IAU	0
IAU <i>Initiated</i> Referrals and Cases	2

Ms. Ann Barker reported on the year-to-date 2016 cases, received and reviewed by the Committee, covering the period January 1, 2016 through December 31, 2016.

1. Total Cases for the Year	87
2. Neighborhood Cases	0
3. Cases Closed for the Year	99
* <i>Total includes (1) case closed from 2014 (13) cases closed from 2015</i>	
4. Resolution of Cases Closed For the Year	
Executive Director	62
Mediation: Executive Director & KPD	17
Referrals to Appropriate Agencies	13
KPD	7
5. Total Cases Pending	2
6. PARC <i>Initiated</i> Cases <u>Referred</u> to IAU for the Year	0
7. IAU Completed Cases <u>Reviewed</u> by PARC for the Year	
PARC <i>Initiated</i> Cases sent to IAU	0
IAU <i>Initiated</i> Referrals and Cases	20

CASE MATTERS TO BE ADDRESSED BY THE COMMITTEE

Discussion

PARC TRAINING SESSION: KPD

Julia Smalls from KPD Technical Services Unit gave an overview of the *In-car Video System*.

CITIZENS ASKED TO APPEAR BEFORE PARC

None

OPEN FORUM

The following citizens addressed the Committee with concerns:

Yvonne Stephens

Tina Sparks

“Unintelligible” Name

Person did not give name nor sign up

Person did not give name nor sign up

The meeting adjourned.

Respectfully Submitted,

Lisa Chambers, Executive Assistant