

October—December 2012



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## *Welcome to Purchasing*

Welcome to the first edition of *Small Business Connections*, a quarterly newsletter published by the City of Knoxville Purchasing Division. Our *mission* is to provide information about city business opportunities that are available to you, the small business owner. We aim to connect you with the information you need so that you can focus on your most important task – operating and maintaining a successful business.

Key topics to look for in this newsletter are:

- Recent awards
- Opportunities coming up within the next 90 days
- What's new in procurement
- Notification of Solicitations



By posting current bid opportunities on the website, the purchasing division is committed to keeping you, the business community, informed of available opportunities. We encourage you to visit the Purchasing page of the city's website often as it is updated on a regular basis.

## *Meet the Purchasing Staff*



Boyce Evans - Purchasing Agent	bhevans@cityofknoxville.org	865-215-2070
Janice McClelland - Asst. Purchasing Agent	jmcclelland@cityofknoxville.org	865-215-2063
Sherry Bennett - Small Business Specialist	sbennett@cityofknoxville.org	865-215-2293
Penny Owens - Contract Manager	powers@cityofknoxville.org	865-215-2648
Jim Tucker - Buyer, Senior	jtucker@cityofknoxville.org	865-215-2064
Linda Blackburn - Buyer, Senior	lblackburn@cityofknoxville.org	865-215-2074
Cathy Pitts - Buyer	cpitts@cityofknoxville.org	865-215-2070
Melissa Johnson - Principal Secretary	mkjohnson@cityofknoxville.org	865-215-2069

## Recently Awarded Solicitations

The City solicits sealed submissions for purchases of \$25,000 or more. It solicits quotes by email or fax for purchases between the amounts of \$5,000 and \$25,000.

Listed below are some of the solicitations that have been awarded within the past 90 days.



Item	Awarded Supplier	Amount
Dog Collars	Tri-Tronics, Inc	7,051
Recore Bus Radiators	New Process Radiator Works	10,811
Coloring Books—Safety City	K-B Offset Printing, Inc..	5,175
Professional Engineering Services—Loves Creek Road Bridge Project	CSR Engineering Inc.	22,205
Standby Generator and Transfer Switches for Fire Stations	W. W. Grainger Co.	34,452
2011 City Wide Crosswalk Safety Program	Superior Pavement Marking, Inc.	74,217
Pest Control Services—Various Knoxville Police Department Locations	Kirkland's Pest Control	3108
Octagonal and Horizontal Aluminum Blanks	Vulcan, Inc.	6,617
2012 KAT Bus Stops Project	APAC-Atlantic, Inc.	97,544
Tandem Dump Trucks (2)	Worldwide Equipment	304,688
Firefighter Helmets	G&W Diesel Services, Inc.	6,113
Right-of-Way Acquisition, Relocation and Related Services	Vaughn & Melton (Tenn), Inc.	166,780
Fire Rescue Harness & Escape Pack	Municipal Emergency Services	13,225
2012 Alley Paving Project	APAC-Atlantic, Inc.	221,413
Pursuit Tires—P235/55R17	National Auto Parts Company	33,943
Prefabricated Pedestrian Bridge	Pioneer Bridges	19,278
Third Creek Bridge Replacement Project	Design & Construction Services Inc.	195,523
Inskip Ballfield—Second Creek Restoration Project	L B Services	117,138
Fall Plants	John Deere Landscapes, Inc.	9,813
Stage Sound System Upgrades	M&L Sound, Inc.	102,244

Remember to complete the Vendor Self-Service Account for future bid and/or quote notifications.

Purchases below \$5,000 are at the City's discretion. Each department is allowed to purchase without a formal competitive process.

## What's New in Procurement

The Purchasing Division recently launched the Self-Service Vendor Registration Account. This account was set up to accomplish the following:

- Self-register your business
- Keep your contact information current
- Receive email notifications of bid & quote solicitations
- Check the status of payments

Whether you are registering your business for the first time or you have been a registered vendor for years, you are encouraged to complete the online process by going to [www.cityofknoxville.org/purchasing](http://www.cityofknoxville.org/purchasing) and clicking on the "Vendor Self-Service Account—Set Up and Log-in" link, then following the instructions.



Henley Street Bridge, Knoxville TN

## Upcoming Procurement Opportunities

The City of Knoxville achieves the highest degree of open, free market competition when soliciting quotes, bids, proposals and/or qualifications. By posting bid opportunities on the website, and participating in various outreach programs throughout the year, the purchasing division is committed to keeping businesses informed of available opportunities.

Below are some of the opportunities to look for over the next 90 days.



Items to be Solicited	Projected Bid Dates	Department
Public Works Design	October 2012	Public Works
Glenwood Drive Bridge Replacement	October 2012	Engineering
Woodland Avenue Sidewalk Project	October 2012	Engineering
Knox-Blount Greenway	October 2012	Engineering
Bearden Elementary Greenway	October 2012	Engineering
Management Services for the West Hills Tennis Program	October 2012	Parks & Recreation
Playground Equipment	October 2012	Parks & Recreation
Imprinted T-Shirts (Children & Adults)	October 2012	Knoxville Fire Dept.
Construction & Demolition Debris Disposal	October 2012	Public Service
Beverly Road Bridge Replacement	November 2012	Engineering
2013 Curb Cuts	November 2012	Engineering
Bus Parts Warehouse Shelving Units	November 2012	Knoxville Area Transit
Janitorial Supplies	November 2012	Knoxville Fire Dept.
Vehicle Cleaning Supplies	November 2012	Knoxville Fire Dept.
Medical Supplies	November 2012	Knoxville Fire Dept.
Multi-Purpose Training Academy Building	November 2012	Knoxville Police Dept.
ADA Compliance Assessment of City of Knoxville Facilities	November 2012	Community Development
Magnolia Front Entrance Upgrade	December 2012	Knoxville Area Transit
Bus Lot Fence Line Repair	December 2012	Knoxville Area Transit
Storm Water Drainage Upgrade	December 2012	Knoxville Area Transit
Oil/Water Separator Repair	December 2012	Knoxville Area Transit
Jackson Ave Streetscapes/Stabilization Project	December 2012	Engineering
Tire Balancer	December 2012	Fleet Services
Tire Changer	December 2012	Fleet Services
Vehicle Diagnostic Package	December 2012	Fleet Services
Surveillance Vehicle	December 2012	Knoxville Police Dept.
Surveillance Platform	December 2012	Knoxville Police Dept.
Mowing - TDOT Controlled Access Sites	December 2012	Public Service
Landscaping Beds - SmartFix40 Sites and Emoriland/Fairmont Creek Project	December 2012	Public Service
Mowing - Lakeshore Park	December 2012	Public Service
Mowing State Route Medians	December 2012	Public Service
Brush Cutters (weed-eaters)	December 2012	Public Service

Visit the purchasing webpage often for specifications of bid and quote solicitations.



City of Knoxville—Purchasing Division

400 Main Street, Room 667  
P O Box 1631  
Knoxville TN 37901

Phone: 865-215-2070

Fax: 865-215-2277

E-mail: [purchasing@cityofknoxville.org](mailto:purchasing@cityofknoxville.org)

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[www.cityofknoxville.org/purchasing](http://www.cityofknoxville.org/purchasing)

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*We Want Your Business*



*Vendor Self-Service Account & Notification of Solicitations*



In order to receive email notification of solicitations on which you may wish to bid, you need to create a Vendor Self-Service Account. Please visit the Purchasing Division's website at [www.cityofknoxville.org/purchasing](http://www.cityofknoxville.org/purchasing) to establish a self-service account. **If you are already a registered vendor with the City, you must still create a Self-Service Account in order to get timely email notifications about current projects.** If you do not know if you already have an account, you may call our office at 865-215-2070 to check.